

November 7 , 2011

Dear Birchwood Parents,

In response to a parent's suggestion, Picture Day has been moved up in the school calendar. This will allow you to have lovely pictures of your children to present as holiday gifts or to include in your holiday greetings. To ensure maximize quality I will again be using the lab that printed photos of the children last year that were very rich in color and fine detail. Several years ago I also upgraded all class pictures to 8 x 10s, and I will do the same this year.

Please take care of any necessary haircuts and plan appropriate clothing now. Monday, November 14 is a **dress-up day** at Birchwood. School uniforms and white or black clothing are not recommended. Bright to pastel colors work best. I will choose a background color that is in harmony with your child's clothing unless you indicate otherwise on the back of the attached form. All photographs will also be professionally adjusted using Photoshop to remove blemishes and stray strands of hair. While most school photographers charge extra for these two services, I will supply them without additional cost.

If you are available for all or part of the day, volunteers are needed to walk students back and forth to classes, comb hair, and help to achieve pleasant expressions. This invaluable help will allow the day to run much more smoothly. Please let my wife, Karen, know if you are willing to help by sending a note to the fourth grade home room or by emailing or calling her.

I look forward to applying my forty plus years of experience as a portrait artist (www.portraitartist-ohio.com) and photographer to present you with exceptional imagery of the expressive qualities of your child(ren).

Sincerely yours,

Bill Kufahl

A note from Mrs. Kufahl: To ensure holiday delivery, please turn your order in no later than Friday, November 11. Orders turned in on Picture Day make a busy day even more hectic. Last year several students were disappointed when they did not receive pictures; this was because they had not ordered any. All students will be photographed for the yearbook. Feel free to call (440-835-2996 or email me (kufahl@birchwoodschoo.org) prior to Picture Day with any questions you may have. Thank you!

Picture Day is Monday, November 14th

Package A \$37.00

3- 8 x 10 prints
 2- 5 X 7 prints
 2- 4 x 5 prints
 16- 2 ½ x 3 ½ wallets
 8- 2 x 2 ½ exchanges
 1- Class picture

Package B \$30.00

2- 8 x 10 prints
 2- 5 x 7 prints
 2- 4 x 5 prints
 10- 2 ½ x 3 ½ wallets
 4- 2 x 2 ½ exchanges
 1- Class picture

Package C \$29.00

1- 8 x 10 print
 2- 5 x 7 prints
 2- 4 x 5 prints
 8- 2 ½ x 3 ½ wallets
 8- 2 x 2 ½ exchanges
 1- Class picture

Package D \$27.00

1- 8 x 10 print
 2- 5 x 7 prints
 4- 2 ½ x 3 ½ wallets
 8- 2 x 2 ½ exchanges
 1- Class picture

Package E \$26.50

2- 5 x 7 prints
 2- 4 x 5 prints
 8- 2 ½ x 3 ½ wallets
 8- 2 x 2 ½ exchanges
 1- Class picture

Package F \$24.00

1- 5 x 7 print
 2- 4 x 5 prints
 4- 2 ½ x 3 ½ wallets
 8- 2 x 2 ½ exchanges
 1- Class picture

Package G \$22.00

4- 4 x 5 prints
 4- 2 ½ x 3 ½ wallets
 8- 2 x 2 ½ exchanges
 1- Class picture

Package H \$16.00

2- 4 x 5 prints
 2- 2 ½ x 3 ½ wallets
 4- 2 x 2 ½ exchanges
 1- Class picture

Individual Sets of Prints

#1 1- 8 x 10 print \$9
 #2 2- 5 x 7 prints \$9
 #3 4- 4 x 5 prints \$9
 #4 8- Wallets \$9

(\$11 if ordered without a package)

Class Picture Only (8 x 10): \$9.00

Select a package letter. Add an individual set of prints number, if you wish. (Please note that individual prints are \$11 if ordered without a package.)

Child's Name _____ Package Letter _____

Individual Set of Prints Number(s), if desired _____ Total _____

Please make your check payable to **Bill Kufahl** and enclose it in an envelope with this order form. Please complete both the front and back of this form for each child. Due date for orders: **Friday, November 11**. Orders received later than this date will incur a **\$3 service fee**.

If you prefer to send one payment for all children in your family, please note this below:

_____ cash _____ check sent with _____'s order (Grade _____)
 (name of other child in family)

(Please see questionnaire on the back of this form)

Please complete this questionnaire only if you are ordering an individual package. This will enable me to serve you better. Circle your answers only to the questions that apply.

Child's Name: _____ Grade _____

1) EXPRESSION: I prefer a (**smiling** // **serious**) expression.

2) BACKGROUND: I prefer a (**gray** // **colored**) background

*Please fill out only if your child wears **glasses**:*

I would like my child photographed (**with** // **without**) glasses.

*Please fill out only if your child wear **braces**:*

I would like my child photographed (**with** // **without**) braces showing.

Please state any other comments/preferences that you have about your child's school photograph. (For example, do you want us to comb down hair that normally sticks up? Will you be out of town and need to have your child photographed on a retake day?)
